

SEN Support at Loseley Fields

The following process will be followed for all children about whom there is a concern regarding learning or behaviour.

AT ALL STAGES PARENTS MUST BE INFORMED AND INVOLVED

Stage 1: Classroom Monitoring

If you have a concern about a child:

e.g. Lack of progress/ poor concentration/ communication/ behaviour/ emotional

Class teacher to discuss with parents and home school link workers to find out if there are any special circumstances and reassure parents that you will continue to monitor.

NB Child may already be receiving intervention as part of accelerating progress following SEN meeting or Pupil Progress Meeting .



Stage 2: Classroom Strategies

If concern continues for more than 3 weeks:

- Class teacher to implement strategies (e.g. Targeting for questioning, good listening chart, rearrange seating positions)
- Class teacher to fill out a SEND concern form and discuss child with SENCo. An observation of the child may take place. Actions will be set with clear dates for completion.

NB Child may already be receiving intervention as part of accelerating progress following SEN meeting or Pupil Progress Meeting .



Stage 3: Provision Map

If after the agreed timescales, concerns continue, move to a Provision Map, which means the child is on the SEN register :

- Discuss with SENCo and agree Provision Map is needed.
- Write up targets together and class teacher to share these with parents during open afternoon
- Monitor for at least ½ term
- Discuss at SEN Meeting in next half term.
- If serious concerns (ie new pupil/CT thinks referral to agency is needed, SENCo will discuss with teacher and take action as necessary.



Stage 4: Support from Outside Agencies/SEN Support Plan

If concerns continue:

- Agree need for any outside agency referrals or Specialist teaching team referrals (LLS, Behaviour Support, PSSS)
- SENCo and Class teacher to meet with parents and fill in SEN Support Plan
- Class teacher to fill in One Page Profile for child and contribute to learning aspects of SEN Support Plan.
- Agree a monitoring period and review date.



Stage 5: Application for Education and Health Care Plan

If concerns continue:

- Follow Surrey process for applying for an Education and Health Care Plan.