

Attendance - Farncombe Infant School



Let all you do be done in love

1 Corinthians 16:14

At Loseley Fields, we firmly believe that all pupils benefit from regular school attendance. Full and regular attendance at school is crucial for a child's future life chances and establishes a positive work ethic early in life. Not only does good attendance guarantee no learning is missed, but children who have poor attendance do also miss out socially and on opportunities for further personal development.

It is the responsibility of the parent/carer to make sure their child attends school regularly and that they arrive punctually at school.

Every minute at school counts and children can quickly fall behind even if they have missed one day. 1 or 2 days may not seem a lot but...

If your child misses...	%	Which is...	Over 13 years of schooling that is...
1 day a fortnight	90%	4 weeks each year	Nearly 1.5 yrs
1 day a week	80%	8 weeks each year	Over 2.5 years
2 days a week	60%	16 weeks each year	Over 5 years
3 days a week	40%	24 weeks each year	Nearly 8 years

Attendance is monitored regularly in school with the attendance team and each term with the Inclusion Officer. If your child has poor attendance the school and/or Local Authority's Inclusion Officer may write to you and invite you for a meeting to discuss how you can be helped to make improvements.

Good attendance	100%	190 days a year
Good attendance	96%	180 days a year 10 absences
Area of Concern – at this stage your child is categorised as a 'Persistent Absentee'	90%	171 days a year 19 days absent
Poor Attendance	85%	161 days a year 29 days absent
Poor Attendance	80%	152 days a year 38 days absent
Poor Attendance	75%	143 days a year 47 days absent

Absences

There are 175 non-school days to make appointments, to go on trips and go on holidays.

Medical Appointments - Parents/carers are encouraged, whenever possible, to book medical and dental appointments outside of the school day. When appointments during school hours are unavoidable, please inform the school office with a copy of the medical appointment letter.

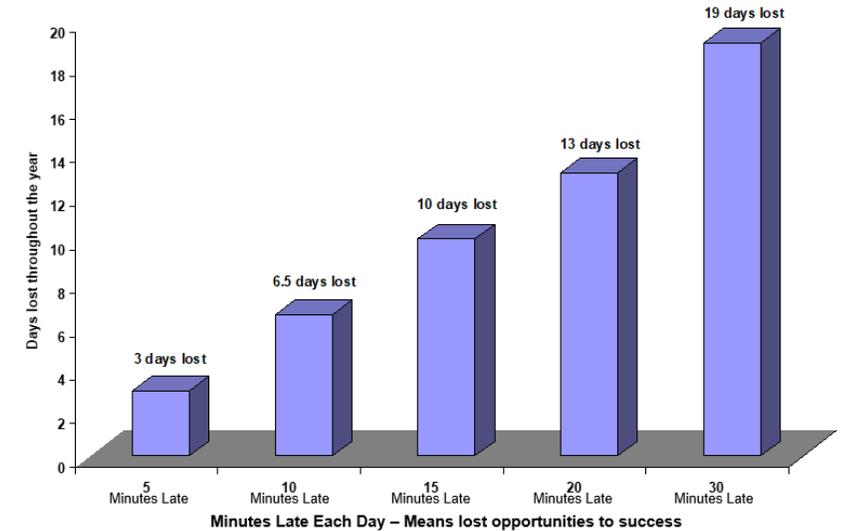
Family holidays - The school holiday dates are published a year in advance and are available from the school office and on the school's website. Family holidays need to be booked within the school holiday dates. Family holidays are not deemed exceptional circumstances and will not be authorised. Please see the Fixed Penalty Notice letter that has been sent out by parent mail with regards to fines for holidays in term time.

Punctuality and the start of the school day

The school gates open at **8.30** for children to be able to enter the classroom at 8.40am. Gates close at 8.50am.

The register is taken at **8.50am**. Any child arriving after this time until **9.15am** will be marked as late. If a child arrives after this time they will be recorded as absent.

Being late all adds up...



Ways to help your child with punctuality:

- Make sure all school equipment/clothes are ready the night before
- Set an alarm allowing plenty of time for getting dressed and having breakfast in the morning
- Contact the school if you think you are going to be running late
- Check traffic and travel before leaving

If you need further support around attendance, please do not hesitate to contact our HSLW, SENCO or HoS and they can help support where they can.